



STREET TREE PERMIT FORM

Date: _____

Check One: Planting Pruning Removal Other _____

Name (Property Owner): _____

Address: _____

Check One: Residence Business Name of Business: _____

Telephone: (Home) _____ (Work) _____ (Cell) _____

Work Address, if Different: _____

Authorized Signature: _____

Please attach a location sketch.

Pruning or Other Maintenance: (Check all that apply)

- Street Clearance Zone Pedestrian Clearance Zone Deadwood Removal
- Line of Sight Sight Distance Triangle Disease or pest intervention

► **All pruning work must be done in accordance with ANSI A300 Standards by a Certified Arborist.**

Planting: New Replacement

Species / Number: _____

► **All trees must be planted in accordance with the Hayden Planting Detail.**

Removal: (Community Forester must approve removals. Tree(s) must be replaced within six months of removal.) Reason for removal(s):

- Dead Dying Growing into power lines Obstructing line of sight Damaging sidewalk, curb or street

This permit is valid for 30 days. All work must be completed within 30 days of permit issuance.

OFFICE USE ONLY

APPROVALS:

- PUBLIC WORKS: _____ DATE: _____
- ENGINEERING DIVISION: _____ DATE: _____
- COMMUNITY FORESTER: _____ DATE: _____
- OWNER OR AUTHORIZED AGENT: _____ DATE: _____

City Comments: _____

Work was completed on (date) _____





ENCROACHMENT & RIGHT-OF-WAY PERMIT

PROJECT NAME: _____

PROJECT ADDRESS: _____

CONTRACTOR NAME: _____

PHONE: _____

FAX: _____

PERMIT #: _____
APPROVAL DATE: _____ EXP DATE: _____
PARCEL #: _____
SUBDIVISION NAME: _____

ADDRESS: _____

CELL: _____

▶ Work Begin Date: _____

▶ Work Completion Date: _____

▶ LICENSED PUBLIC WORKS CONTRACTOR (EXP DATE): _____ ▶ CONTRACTOR'S INSURANCE ON FILE

All work within public rights-of-way shall be performed by an Idaho licensed public works contractor, Category 02232-Tree Removal and Trimming, with current insurance, and comply with City of Hayden's Standards, and the current edition of the Idaho Standards for Public Works Construction.

- ▶ Certificate of Liability for bodily injury and property damage shall not be less than \$1,000,000 and shall cover permittee, all subcontractors, and shall name the City, its officials, employees & agents as additional insured.
- ▶ Provide evidence of Workman's Comp Insurance.
- ▶ Surety: The permittee shall provide a bond or other form of surety, in a form approved by the City, in an amount equal to one hundred fifty percent (150%) of the cost of installation of the improvements and restoring the area within the public right of way or other public place, including the cost of pavement replacement and all other restoration work.
- ▶ Traffic Plan: Barricades and signage shall conform to the Manual of Uniform Traffic Control Devices. All road/lane closures require 48-hour advance notice.
- ▶ Call before you dig 1-800-428-4950. Placement of actual construction shall be coordinated with Engineering Inspector, once locates are in place.
- ▶ For additional information and requirements see Hayden City Code Title 7 Chapter 2 at www.cityofhaydenid.us and select City Code.
- ▶ **INSPECTION: All tree work shall be inspected by the City of Hayden's Community Forester; for inspections call 772-4411 ext. 1039.**

This permit becomes null and void if work or construction is not completed on the date above. The permittee shall submit a written request for an extension of time within two (2) business days before the date of completion, if the work is not expected to be completed on time. The request shall state the cause of delay. I hereby certify that I have read and examined the application and know the same to be true and correct. All provisions of law and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state of local law regulating construction or performance of construction.

Applicant/Permittee hereby covenants to indemnify the City and save the City harmless from all claims, actions or damages of every kind and description which may accrue to or be suffered by any person or persons, corporation, or property by reason of the performance of any work done under this permit, character of materials used, or manner of installation, maintenance and operation, or by the improper occupancy or right-of-way or public place or public structure, and in case any suit or action is brought against said City for damages arising out of, or by reason of any of the work or construction done under this permit, the applicant/permittee, its said permit or action shall have been finally determined, if advised to the City.