CITY OF HAYDEN
COMMUNITY SERVICES DEPARTMENT
FIELD RESERVATION

Please complete this form and return (with payment) to:
8930 N. Government Way, Hayden, ID 83835
Phone: (208) 209-1080 Fax: (208) 772-6522

24-HOUR BUSINESS DAY ADVANCE NOTICE REQUIRED TO RESERVE A FIELD.

NO ALCOHOLIC BEVERAGES, GLASS CONTAINERS OR ANIMALS ALLOWED IN ANY CITY PARK OR FIELD. PLEASE LEAVE THE AREA IN THE SAME CONDITION AS WHEN YOU ARRIVED. THANK YOU.

Company/Group Name: _____ Date(s): _____

Contact/Person Responsible: _____ Phone: _____

Mailing Address: _____ City_____ State: _____ Zip_____

Time period for use _____ to _____ (Facilities available from 6:00 a.m. to10:00 p.m.)

No. of people expected? _____ Electricity Needed? **Yes** **No** (Please circle)

Will there be concessions? **Yes** **No** (Please circle) ***Please note: If there are concessions, the city's fee is 10% of the profit.***

Will any type of amplification or speaker system be used? ☐ Yes *(please complete loud speaker use request form)* ☐ No

Type of Event (*Please circle*)

♦ Practice ♦ Game ♦ **Tournament***

FIELD FEES

Name of Facility *(Please check all facilities being requested)*	**Amount**
☐ Croffoot Field(s) #(s)_____	$8.00/hour, $25.00/day for Camps, $20.00/Team for Tournaments*
☐ Finucane Fields #(s)_____	$8.00/hour, $25.00/day for Camps, $20.00/Team for Tournaments*
☐ McIntire Family Park Main Field	$8.00/hour, $25.00/day for Camps, $20.00/Team for Tournaments*

TOURNAMENT FEES

Type of Fee	**Amount**	**✓ if Needed**
Deposit – Paid at Time of Reservation (will be returned if fields and/or area do not need additional cleaning to restore the site to its original state)	$100.00	100.00
Number of Teams_____(per submitted brackets)	$20.00/Team	
One-Time Field Maintenance (before tournament starts)	$20.00	
Additional Field Maintenance (Watering, dragging, etc.) No. of Hours_____	$18.00/Hour	
Lights (Croffoot only - if available)	$30.00/Hour	

Please note for tournaments – parking along Prairie Avenue in the bicycle lanes is prohibited and will incur parking tickets. Parking is allowed on the side streets on the south side of Prairie Avenue.

Applicant's Signature_____ Date _____

(By signing this permit, groups, individuals, and applicants agree that they have reviewed the policies, rules and regulations governing the use of said facility and agree to be bound by the same. Reference City Ordinance 7-5-3 through 7-7-5-9)

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FEE & SERVICE CALCULATION (office use only)

FIELD FEES: $8.00/hour x No. of Fields _____ x No. of Hours_____ x No. of Days _____ = Total $_____

TOURNAMENT FEES: Deposit: $100.00 + No. of Teams x $20.00_____ + = **Subtotal** $_____

Additional Fees: One-Time Field Maintenance $_____, Additional Field Maintenance-$15.00 x _____hours = $_____,

Lights-$30.00 x _____hours = **Additional Fees** $_____

SUBTOTAL $_____ + ADD'L FEES $_____ = TOTAL FEES DUE $_____

Approved by: _____Date: _____ Receipt #:_____