

**MINUTES OF THE PLANNING AND ZONING COMMISSION
CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO**

June 18, 2018

**Regular Meeting: 5:00 PM
Council Chambers**

Hayden City Hall, 8930 N. Government Way, Hayden, ID 83835

CALL TO ORDER

Vice- Chair Davis called the meeting to order at 5:00 p.m.

ROLL CALL OF COMMISSION MEMBERS

Brian Petersen, Chair	Not-Present
Alan Davis, Vice-Chair	Present
Corey Andersen	Present
Michael Cramer	Present
John Gentry	Not-Present
Benjamin Prickett	Not-Present
Shawn Taylor	Present

STAFF PRESENT

Connie Krueger, Director
John Cafferty, Legal Counsel
Caitlin Kling, Legal Counsel
Heather McNulty, Commission Clerk

FLAG SALUTE

Vice- Chair Davis led the meeting in the Pledge of Allegiance.

CALL FOR CONFLICTS OF INTEREST

No conflicts were reported.

CONSENT CALENDAR

The consent calendar included the approval of the meeting minutes for May 2, 2018 and June 4, 2018. The motion was made by Commissioner Cramer, and seconded by Commissioner Taylor to approve the consent calendar. All were in favor, none were opposed.

PUBLIC HEARING

2018 Subdivision Code Amendments

Staff Introduction and Presentation:

Connie Krueger, Community and Economic Development Director, reviewed the clarifications and changes to existing subdivision codes. These codes were drafted after the last Planning and Zoning Commission meeting discussing each subdivision change. Ms. Krueger then stated that the changes had a preliminary review by Sterling Codifier and most of the changes were for codification purposes. Ms. Krueger stated that the will-serve letters will now be dated no later than 30 days prior to the application submittal date from the purveyor.

Public Meeting opened at 5:07 p.m.

Public Comments: None were received.

Public Testimony: There was no public in attendance.

Question:

- Commissioner Taylor had no questions.
- Commissioner Anderson wanted to know if these proposed changes would trigger the public coming in to request more modifications to subdivision code.
Ms. Krueger replied that there is an application process associated with a fee and that the public can go through this process if they would like to ask for a code amendment.
- Commissioner Cramer asked for the clarification when using the word “tract” in a definition with the updated code changes.
Ms. Krueger replied that the word tract will not be considered a residential building property but could be used for a non-occupied use, such as a well or sewer pump.

NEW BUSINESS

Decision on Written Recommendation for 2018 Subdivision Code Amendments

Motion:

Commissioner Cramer made a motion to recommend to City Council to approve the 2018 Spring Code Amendments as presented. Commissioner Taylor seconded the motion.

Roll Call:

Commissioner Andersen:	Yes
Commissioner Cramer:	Yes
Commissioner Taylor:	Yes
Vice-Chairman Davis:	Yes

All were in favor. The motion passed.

Commission Discussion: The Commission is very interested in public feedback and the process of the upcoming Comprehensive Plan. They would like to have a density discussion that would include staff, and City Council.

REVIEW OF UP COMING MEETING CALENDAR, AND REPORT ON COUNCIL ACTION

Planning and Zoning Commission

July 2, 2018

- Consent Calendar
- Case No. SUP 0051, a request by Marc Anderson, for a special use permit for a mixed use business park – this application will not move forward at this time
- Case No. ZC 0028, a request by Sandee Young of Verdis for a zone text amendment to the Central Business District Zone Code.
- Case No. SUP 0052, a request by Verdis on behalf of the owner Kathleen Associates, LLC. for a special use permit for multi-family mixed use development

City Council Action

- Cerillo Annexation Written Decision – Approved
- Cerillo Annexation Agreement - Approved
- Log Arch Estates Sewer Easement Relinquishment – Approved
- Log Arch Estates Final Plat – Approved
- Cerillo Annexation Ordinance – Approved
- Dakota Ranch Written Appeal Decision – Discussion by Planning and Zoning was Upheld

- Cricket Estates Request for Private Road – Approved

ADJOURNMENT

The meeting adjourned at 5:44 p.m.