

**MINUTES OF THE PLANNING AND ZONING COMMISSION  
CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO**

**June 5, 2018**

**Regular Meeting: 5:00 PM  
Council Chambers**

**Hayden City Hall, 8930 N. Government Way, Hayden, ID 83835**

**CALL TO ORDER**

Chair Petersen called the meeting to order at 5:03 PM.

**ROLL CALL OF COMMISSION MEMBERS**

Brian Petersen, Chair	Present
Alan Davis, Vice-Chair	Present
Corey Andersen	Present
Michael Cramer	Present
John Gentry	Not-Present
Benjamin Prickett	Present
Shawn Taylor	Not-Present

**STAFF PRESENT**

Connie Krueger, Director  
John Cafferty, Legal Counsel  
Heather McNulty, Commission Clerk

**FLAG SALUTE**

Heather McNulty led the meeting in the Pledge of Allegiance.

**CALL FOR CONFLICTS OF INTEREST**

No conflicts reported.

**CONSENT CALENDAR**

The consent calendar included the approval of the meeting minutes for May 21, 2018. The motion was made by Vice-Chair Davis, and seconded by Commissioner Cramer to approve the consent calendar. All were in favor, none were opposed.

**NEW BUSINESS**

**Spring 2018 Code Amendments**

Ms. Krueger reviewed the proposed changes to the subdivision code consisting of technical clarifications to existing codes, which are as follows:

12-3-4 8: a lot utilized for open space, placement of utility infrastructure such as a lift station, and the like shall be titled a "tract".

12-3-4-10. A statement of proposed provisions for irrigation/domestic water supplies and sewage disposal. This shall be accompanied by will-serve letters (dated no later than 30days prior to the application submittal date from the purveyor) ant the Idaho Department of environmental quality approved facility plan, if applicable.

Ms. Krueger stated that this modification is needed to ensure that the 30 days is understood to be prior to, and not after, an application submittal.