

**MINUTES OF THE ARTS COMMISSION  
FOR THE CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO**

**May 4, 2016**

**Regular Meeting: 3:30 PM  
Council Chambers**

**Hayden City Hall, 8930 N. Government Way, Hayden, ID 83835**

**CALL TO ORDER**

Commission Chair Wallace called the meeting to order at 3:30 pm.

**ROLL CALL OF COMMISSION MEMBERS**

Chair Nancy Sue Wallace  
Vice-Chair Diane Hammack  
Commissioner Carolyn Havens  
Commissioner Mary Sorensson  
Commissioner JoSann Lien (Arrived while discussing Item 2A)  
Commissioner Ashleigh Suggs

Staff: Sherilyn Long, Arts Commission Clerk  
Jamie Gardipe, Planner

**ADDITIONS OR CORRECTIONS TO THE AGENDA**

There were no additions or corrections proposed.

**1. VISITOR/PUBLIC COMMENTS (5 Minutes Maximum on Non-Agenda Items)**

None.

**2. UNFINISHED BUSINESS**

A. Discuss and Consider Project Updates and Project Timeline for William Turnbull's *Dusk* and *Dawn*. – *Jamie Gardipe*

**Discussion:**

Ms. Jamie Gardipe gave an update on Mr. Turnbull's progress. She said that he has his stamped drawings and is planning on submitting his building permit application this week. She said that we need to discuss his proposed timeline. Mr. Turnbull is proposing installation on the Friday before Memorial Day weekend. The commission discussed Mr. Turnbull's timeline and discussed availability for the ribbon cutting ceremony as it is Memorial Day Weekend. The commission agreed that they would like to move the installation up one day and hold the dedication ceremony on Thursday, May 26th. They discussed the timeline, sending out invitations and logistics and timeline for the ribbon cutting ceremony and a follow-up meeting on Friday morning.

The commission agreed that they would like to have the dedication ceremony on Thursday May 26, 2016 at 4:30pm. Ms. Gardipe will contact Mr. Turnbull and let him know when they would like to hold the dedication ceremony, and she will let the commission know of the results of the conversation.

The commission discussed hosting an informal dinner with Mr. Turnbull and Ms. Roberts on Wednesday May 25<sup>th</sup> at 5:30pm after they arrive in town.

They also discussed having a follow-up meeting with Mr. Turnbull after the dedication ceremony, and the commission agreed to have this Special Arts Commission meeting at 9am on Friday May 27<sup>th</sup>.

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The commission discussed a back-up plan in the event that Mr. Turnbull is unable to meet the timeline and the commission's proposed date of the dedication ceremony.

B. Discuss and Consider *Epiphany* Plaque – *Jamie Gardipe*

**Discussion:**

Ms. Gardipe said Mr. Dodge received the new plaque and was planning on getting something to her by the start of this meeting, but it has not come in yet. She is waiting for an invoice from him and also waiting to hear from him about his plans for installation. The plaque should hopefully be in in the next couple of weeks.

The commission then discussed getting plaques ordered for *Dusk* and *Dawn*. The commission agreed that they would like Mr. Dodge to do the plaques for *Dusk* and *Dawn* as well. They want to hear from Mr. Turnbull about what to put on the plaques first before ordering them.

C. Discuss and Consider Arts Commission 2016 and 2017 Budget – *Jamie Gardipe*

**Discussion:**

Ms. Gardipe continued the budget discussion from the presentation given at the April 13, 2016 Special Arts Commission Meeting by Ms. Connie Krueger. She said that Ms. Krueger had asked the commission to come back to this meeting with some ideas that they have for the remaining 2016 City budget as well as for the remaining 2016 HURA budget. She said that after they factor in the costs for the business cards, the commission still has about \$400 for the rest of this budget year.

Chair Wallace said that she would like to spend the next meeting in a semi-retreat mode to discuss the HURA budget, the City budget and create a five year plan for the Arts Commission.

The commission discussed future project ideas, include bus stops as they could be both functional and artistic. The commission discussed items that would come out of the current budget including the artist's dinner on Wednesday before the dedication. The commission discussed having a partnership with HURA for the plaques for *Dusk* and *Dawn* so that the Arts Commission City Budget and HURA will split the costs of the plaques and work together on this project. Chair Wallace said that for future projects, we need to think more about joint venture projects.

The commission discussed changing their meeting date for June.

**Motion:**

Chair Wallace asked for a motion to change the meeting date from June 1<sup>st</sup> at 3:30pm to June 7<sup>th</sup> at 3:30pm. Commissioner Lien made the motion. Commissioner Suggs seconded the motion. All were in favor and none were opposed and the motion passed.

**Discussion:**

Chair Wallace said that she would like to postpone the budget discussion until the next meeting in June. At that meeting, she said that she would also like to spend quite an amount of time discussing the 5 year plan. The commission agreed that they would like to set that meeting up as a roundtable discussion.

D. Discuss and Consider Gallery Schedule and Applications – *Jamie Gardipe*

**Discussion:**

Ms. Gardipe gave an update to the commission, and she said that she has not had any new applications yet. She said that she received a phone call from an artist and she still needs to follow-up with her. She said that the Historic Commission is hoping to fill the cases by the end of the week. Ms. Gardipe said that she will work on the business cards and work on a display for applications and to promote the gallery. She gave an update on the quilters and said that she will follow up with them.

The commission discussed the need to get artists for the last two quarters and they discussed other ideas for promotion. When asked, Commissioner Lien said that if they do not find another artist, she can keep her display longer and even change out her pictures for the next quarter. The commission discussed other artist options, using Facebook, contacting artists who had previously displayed in the gallery, and passing out business cards at Art on the Green in August.

The commission then discussed business cards details.

### **3. REPORTS**

#### **A. Discussion of Upcoming Calendar of Events (Non-Action Items)**

##### **Discussion:**

Chair Wallace went over the timeline for William Turnbull's dinner the night before, dedication and reception and then the get together the morning after.

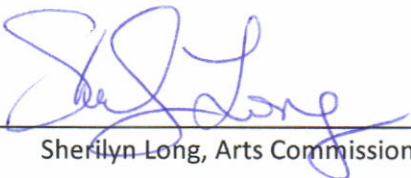
### **4. REVIEW AND ESTABLISH NEXT MEETING AGENDA**

Throughout the meeting, Chair Wallace said that at the next meeting she would like to have a workshop to discuss the budget and our long term goals for the Arts Commission.

### **5. ADJOURNMENT**

Commissioner Sorensson made the motion to adjourn. Commissioner Lien seconded the motion. All were in favor, none were opposed.

The meeting adjourned at 4:35pm.



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Sherilyn Long, Arts Commission Clerk