
HAYDEN CITY GALLERY

INFORMATION SHEET

APPLICATION DEADLINE:

The last Wednesday of each month, to be considered on the agenda for the next Arts Commission Meeting held on the 1st Wednesday of each month.

The Arts Commission will select 1 artist/team every 4 months for the walls and/or cases



Art collections suitable for hanging, pedestal or glass case display

LOCATION:

*8930 N Government Way
Hayden, ID 83835*

CONTACT:

*208.209.2022
planning@cityofhaydenid.us*

OVERVIEW:

*The Hayden Arts Commission invites artists, artist teams and organized groups to submit applications to display art in the Hayden City Gallery. The Hayden City Gallery was established by the Arts Commission to **promote art and local artists** in the community. The display of art is a valuable benefit to artists and the public.*

BACKGROUND:

In 2008, after years of planning, the 'Central Business District' was established in downtown Hayden. With the help of grants, the city began improving the District by widening Government Way, burying utilities, and adding sidewalks, street lights, and greenspace. In 2009, Hayden City Hall received a facelift and addition in order to set an example for businesses in the District. As a result, a new entry and hallway was created to facilitate visitor traffic. This area, now referred to as the Hayden City Gallery, provides a corridor of natural light, large wall spaces, display cases and pedestals for the display of local art.

ALL ART DISPLAYED SHOULD:

- Provide a positive impression and lasting memory for visitors.
- Be original work.
- Be no wider or longer than the space will allow.
- Be labeled with a card including, at a minimum, the following:
 - Name of the piece
 - Artist name
 - Contact information
 - Price (or NSF)

WALL REQUIREMENTS:

- No projecting points or sharp edges.
- Artwork must be professionally presented (framed & matted, on canvas, metal print, wood print, etc.)
- Wall art must hang from the existing ceiling grid. No nails!
- Artist is responsible for providing wire/line and hardware.
- Minimum grouping or individual size framed of 16"x20"
- Standard display height: 57" – 66" 'on center' (eye level)

CASE REQUIREMENTS:

- Artwork must fit into the cases with the doors closed and locked.
- Be positioned for optimal viewing, including the use of easels for 2-dimensional pieces.

PEDESTAL REQUIREMENTS:

- No projecting points or sharp edges.
- Art must not impede pedestrian traffic.

USE OF THE FACILITIES:

The City will execute an agreement with the artist for use of the facilities. The agreement states that artwork will be displayed as to not cause damage to the walls and other parts of the premises. The art will not obstruct the flow of City Hall visitors and staff through the lobby and hallway area. **Artists will not display any art piece(s) that depict nudity or violence or that foster discrimination against persons based on their race, religion, gender, age or ethnicity.**

If an art piece is sold during the term of the agreement, the artist shall either replace the piece or notify the gallery manager that the space will be available for another artist and not remove the sold piece until a suitable replacement is found. **Customer interaction and sales shall be between the artist and the customer.** No commissions will be collected by the City.

It is the artist's responsibility to provide any equipment or materials necessary for the placement of the art and the protection of the artwork while it is on display.

ELIGIBILITY:

Individual artists, artist's teams, and organized groups are eligible to apply, including teams of artists from multiple disciplines. Artists may submit multiple designs and medium groupings, including requests for use of the walls and cases at the same time.

SELECTION:

The Arts Commission will consider applications based on the following criteria, including, but not limited to: Artistic quality, theme, content, context, media, performance, public safety, originality and diversity.

SUBMISSION REQUIREMENTS:

Please submit the following materials to by E-mail to planning@cityofhaydenid.us or by mail to:

City of Hayden
Attn: Gallery Manager
8930 N Government Way
Hayden, ID 83835

1. A completed Hayden City Gallery Application.
2. A brief, one-page artist bio (separate bios for each team member in a team, one bio for a group).
3. A one-page description of the art, including information on the type of medium, materials used, framing/mounting/presentation style, approximate number of total pieces proposed for the gallery space, average size of pieces, size of smallest piece, and size of largest piece.
4. A least 3 images of artwork proposed that accurately represents the artwork, provided on 8 ½" x 11" pages in color or electronically by email in pdf. or jpeg. format.
5. **The Arts Commission will require physical samples or additional electronic images in order to make their decision.**



HAYDEN CITY GALLERY APPLICATION

8930 N Government Way Hayden, ID 83835

ARTIST INFORMATION:

Applicant(s): _____

Mailing Address: _____

Telephone: _____ E-mail: _____

Website: _____

Background: _____

Art Groups/Memberships: _____

How did you hear about us? City's Website City Newsletter Other: _____

ART INFORMATION:

Type of Art/Medium: _____

Art Style: Realism Abstract Expressionism Impressionism

Other (explain): _____

REQUEST:

Requested Space (check all that apply):

Wall Space Display Cabinets Pedestals

Preferred Display Period (circle one):

January-March April-June July-September October-December Any Quarter

I am interested in displaying my artwork in the Hayden City Gallery. I understand that my work will be juried by the Hayden Arts Commission and I may not be chosen. If chosen, I will share my work in the Gallery during the appointed quarter only. I understand that I will be required to sign an agreement for the use of facilities and to hold the city harmless of any damages. I understand that it is my responsibility to display the artwork in accordance with the Gallery requirements detailed on the Gallery Information Sheet.

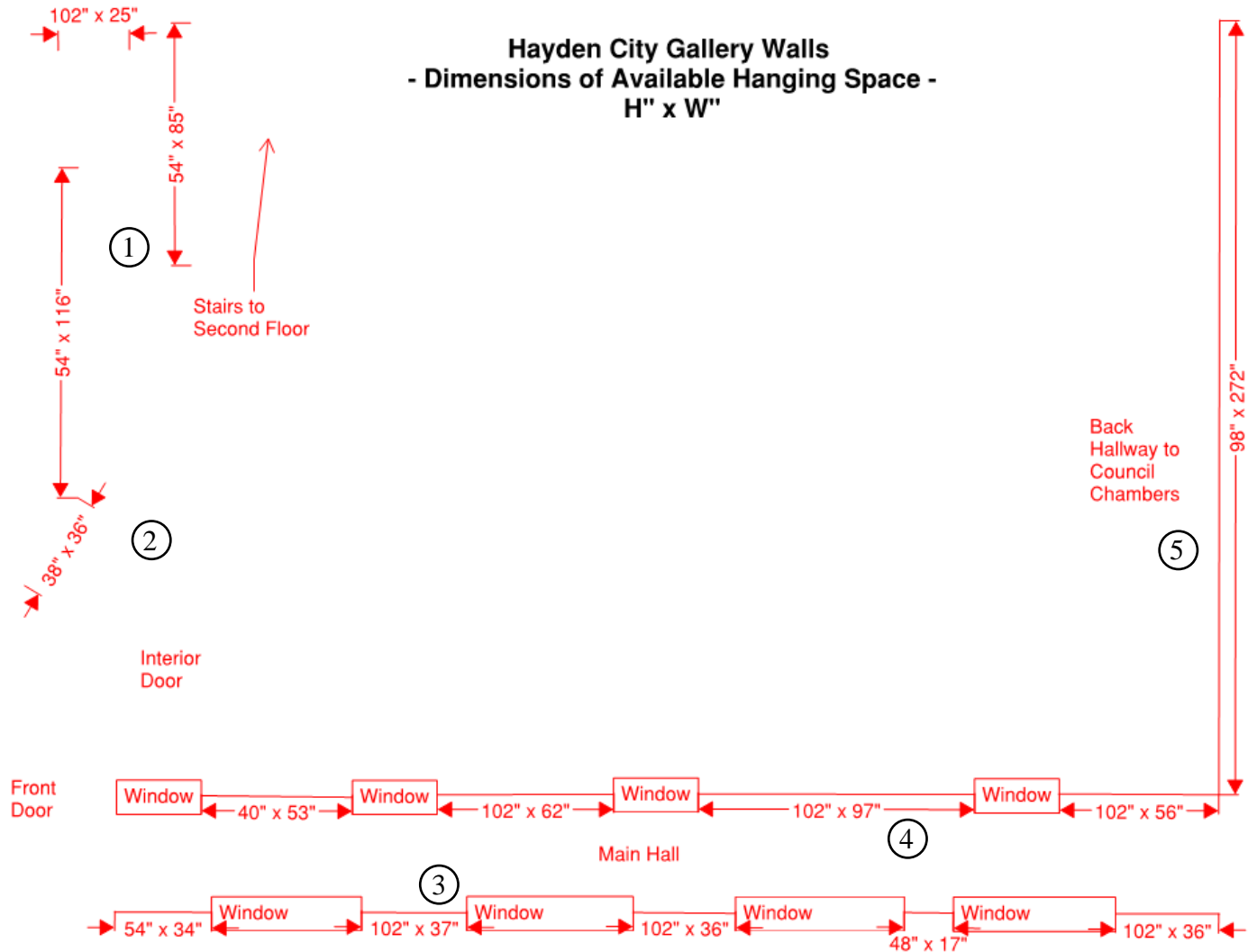
Signature

Date

GALLERY DETAILS

(Circled numbers correspond to pictures on the following pages)

Walls:



Cases/Pedestals:

1 short/long case: 3 shelves at 74" w x 16" d

4 tall cases: 4 shelves at 16" w x 16" d

3 pedestals: 16" x 16" surface

⑥

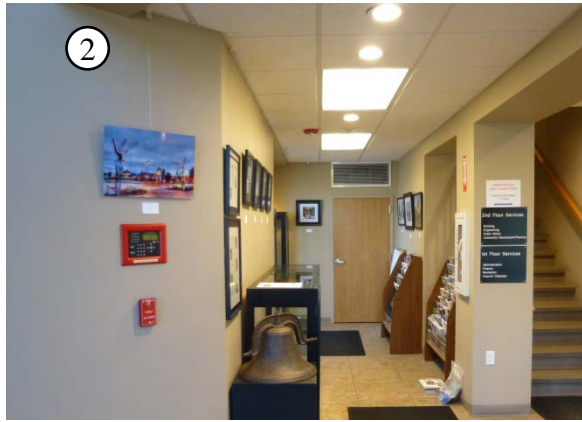
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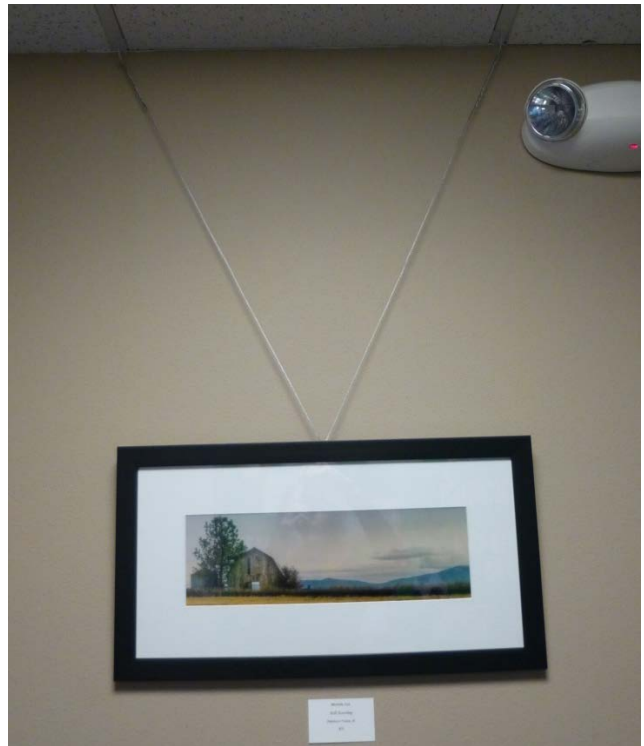
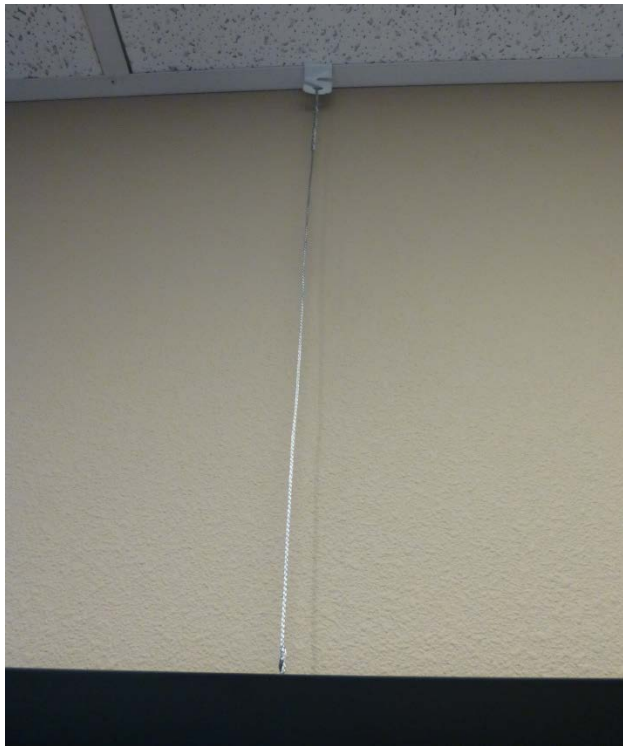
Ceiling detail:

Hang from ceiling by wire/line connected to hooks provided by the City on the ceiling tile grid.





Hanging options (any):



Hanging options (heavier/larger pieces):

