



FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

Community & Economic Development Department
 8930 N Government Way, Hayden, ID 83835
www.cityofhaydenid.us (208) 209-2022

To be completed by city staff:
 Tracking #:
 Date submitted:
 Received by:

Application for a Floodplain Development Permit shall be made to the Floodplain Administrator prior to any development activities located within Special Flood Hazard Areas. See Hayden City Code 13-1-4.C. for details.

CHECKLIST: A request is made by submitting the following:

		Completed application form
		Written narrative ➤ Describe proposed development and usage details of any enclosed areas below the lowest floor
		Copy of most recent recorded deed
		Letter of authorization from the owner of record if different from applicant
		Plot plan drawn to scale which shall include but shall not be limited to the following: ➤ The nature, location, dimensions, and elevations of the area of development/disturbance; existing and proposed structures, utility systems, grading/pavement areas, fill materials, storage areas, drainage facilities, and other development; ➤ The boundary of the Special Flood Hazard Area (SFHA) as delineated on the FIRM or other flood map as determined in Article III, Section B, or a statement that the entire lot is within the SFHA; ➤ The flood zone(s) designation as determined on the FIRM or other flood map; ➤ The old and new location of any watercourse that will be altered or related.
		Foundation plan
		The following documents <u>are</u> required: ➤ An Elevation Certificate* ➤ Copy of Joint Permit, USACE Permit, IDWR permit, IDL permit, or other permit: _____ The following documents <u>may be</u> required: ➤ Floodproofing Certificate* - required if floodproofing a non-residential structure ➤ A No-Rise Certificate* - if any of the proposed development is in a "regulatory floodway" ➤ Elevation study showing BFEs on developments/subdivisions >50 lots or 5 acres in Zone A *Certificates require completion by a Professional Land Surveyor or Registered Professional Engineer as indicated.
		Fees in accordance with the current adopted fee schedule. City fees are required at the time of application submission. All additional fees, notice and legal publication charges are the responsibility of the applicant and will be billed separately.

PROJECT DETAILS:

Type of Structure (select all that apply)

- Residential (1 to 4 families)
- Residential (more than 4 families)
- Non-Residential
- Elevated
- Floodproofed
- Combined Use (Residential & Non-Residential)
- Manufactured Home

Other Development Activities (select all that apply)

- Excavation (not related to a structural devel.)
- Clearing
- Placement of Fill Material
- Grading
- Mining, Drilling, or Dredging
- Bulkhead, Retaining Wall, Fence
- Dock, Pier, or Marina
- Watercourse Alteration
- Drainage Improvement (including culvert work)
- Individual water or sewer system (not included to a structural development listed above)
- Roadway or bridge construction
- Other: _____

Type of Structural Activity (select all that apply)

- New Structure
- Addition to Existing Structure**
- Alteration of Existing Structure**
- Relocation of Existing Structure***
- Demolition of Existing Structure
- Replacement of Existing Structure

***Substantial Improvement**

If the value of an addition or alteration to a structure equals or exceeds 50% of the value of the structure before the addition or alteration, the entire structure must be treated as a substantially improved structure.

Substantial Improvement Evaluation:

Cost of Improvement (a): \$ _____ Market Value of the Building (b): \$ _____

Percent of Value Change (a/b): _____ %

Disclaimer: Substantial Improvement Evaluation must be supported by project cost documentation and approved market evaluation. Attach supporting documentation.

****Relocation or Replacement**

A relocated structure or a structure being replaced must be treated as new construction.

The City of Hayden provides services to its citizens without regard to race, religion, color, sex, age, national origin or disability.



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To be completed by city staff:
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APPLICANT: _____

Mailing Address: _____

Telephone: _____ Fax: _____ E-mail Address: _____

PROPERTY OWNER: _____

Mailing Address: _____

Telephone: _____ Fax: _____ E-mail Address: _____

PROJECT LOCATION (address): _____

Parcel #: _____ Subdivision: _____ Lot: _____ Block: _____

FLOOD INFORMATION:

The proposed development is located on FIRM map panel: _____ (number and suffix)

Effective date on the FIRM: _____ Zone of SFHA: _____

Is the proposed development located within the regulatory floodway: [] No [] Yes

STRUCTURAL DEVELOPMENT:

For structures, the provisions of the flood ordinance specify that the lowest floor, including utilities, be elevated to or above the flood protection elevation.

The Flood Protection Elevation (FPE) for the proposed development is: _____

Base Flood Elevation (BFE): _____ Source of BFE: [] FIRM [] FIS [] Other: _____

CERTIFICATIONS:

I understand that application fees are in accordance with the current City Council adopted fee schedule and that any additional fees, charges, pass-through engineering costs, legal advertising and postage are the sole responsibility of the applicant.

I hereby certify that I am the owner or contract buyer of the property upon which the proposed development is located or that I have been vested with the authority to act as agent for the owner or contract buyer. All the information, statements, attachments and exhibits transmitted herewith are true to the best of my knowledge.

DATED this _____ day of _____, 20_____.

(signature)

(print name)

(signature)

(print name)

To be completed by city staff:

Check #: _____ Amount Paid: _____ Date: _____ Initials: _____

PERMIT DETERMINATION:

I have determined that the proposed development [] IS [] IS NOT in conformance with the City of Hayden adopted Flood Damage Prevention Ordinance.

The Floodplain Development Permit [] IS [] IS NOT issued, subject to any conditions attached to and made part of this permit.

Conditions attached: [] YES [] NO

Signature of Floodplain Administrator

Date