

**CITY OF HAYDEN**  
**HAYDEN LIGHTS PARADE APPLICATION**  
*December 2, 2017*

**DEADLINE FOR APPLICATIONS: MONDAY, November 27, 2017 @ 5:00 P.M.**

**Parade Route:** South along Government Way in the Northbound Lane from Hayden Avenue to Honeysuckle Avenue.

**Day-of-Event Directions:** On the day of the parade, please pick up your parade ID# at the check-in station on the corner of Hayden Avenue & Government Way at 4:00 p.m. (Northwest Expedition Academy). You will be told where your entry is in the parade sequence. Parade begins at 5:00 p.m.

APPLICANT INFORMATION		
Entry Name of Group or Organization:		
Contact Name:	Phone Number:	
Address:	City/State:	Zip:
Name of Driver (if entry includes a vehicle):		
Driver's License#:	Vehicle Insurance Policy#:	
Email:	Number of Units:	
Total Length in Feet of Entry (including all units):		
Description of Entry:		
Does your entry have music? Yes or No (please circle one) If yes, please describe:		
<p><b>RELEASE:</b> APPLICANT, by signing this application, releases and discharges the City of Hayden from any liability of any nature for any property damage or personal injury suffered by the undersigned on the city of Hayden premises, including personal injury and the theft, loss, injury or destruction of property of any kind from any cause. The term APPLICANT shall include all parade participants.</p> <p><b>INDEMNIFICATION:</b> APPLICANT agrees to indemnify, defend, and hold harmless the city of Hayden, and its officers, agents and employees, from and against any and all claims, losses, actions, or judgments for damages or injury to persons or property arising out of or in connection with the acts and/or any performances or activities of APPLICANT, APPLICANT's agents, employees, or representatives under this Agreement.</p> <p><b>HOLD HARMLESS AGREEMENT:</b> By signing this document, the applicant certifies that they have read, understand and will comply with the City of Hayden's Parade Rules and Regulations. The applicant further certifies that all members participating in the unit identified in the application have been advised of and are knowledgeable of said rules and regulations and have agreed to comply with them. The applicant further agrees to hold harmless, the City of Hayden and its designated representatives, volunteers and sponsors, if there is an injury associated with the parade.</p>		
<b>Signed:</b> _____	<b>Date:</b> _____	
Parade Applicant or Parade Unit's Representative		

**Please Mail Entry To:**  
 City of Hayden  
 8930 N. Government Way  
 Hayden, ID 83835

**Applicant Point of Contact:**  
 Jennifer Arrotta or Lori Cogley  
 (208) 209-1080  
[jarrotta@cityofhaydenid.us](mailto:jarrotta@cityofhaydenid.us)  
[lcogley@cityofhaydenid.us](mailto:lcogley@cityofhaydenid.us)



RULES AND REGULATIONS  
FOR  
PARADE PARTICIPATION

The CITY OF HAYDEN or its designated representative has the right to refuse entry into the parade and/or remove from the parade, any individual or group that does not conform to the rules and regulations as outlined below:

1. There will be no materials, candy or handouts of any kind distributed by the parade unit if the unit is in a moving vehicle or device. Said items may only be distributed by walking participants. This rule applies to the entire parade route.
2. Persons or units not listed in the official parade line-up sheet will not be permitted to enter the parade unless authorized by the CITY OF HAYDEN or its designated representative.
3. No fireworks or open flames are allowed to be used in the parade.
4. Use or possession of alcoholic beverages or illegal substance is forbidden.
5. All parade participants will maintain a 20-foot separation between entries.
6. Drivers of motorized vehicles must hold a valid driver's license to operate their assigned vehicles.
7. Parade participants must demonstrate proof of auto insurance if operating a motorized vehicle.
8. No discharge of a firearm is allowed.
9. Commercial signage is limited to that permanently affixed to the parade unit.
10. There is no parade fee for the Hayden Lights Parade.
11. Parade Award Categories: (If Applicable)
  - Mayor's Award (Mayor Only Chooses)
    - Most outstanding entry from a Hayden city business or organization
  - Most Original Entry
    - Best use of imagination and innovation
  - Holiday Extraordinaire
    - Best represents the corresponding holiday
  - Judges' Favorite
    - Outstanding showmanship and dramatic impact
  - Best in Parade
    - Overall, the most spectacular entry in the parade